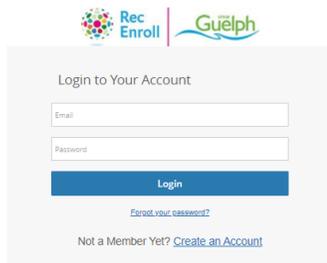# Creating a RecEnroll Account

Go to recenroll.ca. Click on the **Create an Account** link at the bottom of the login screen.

1. Fill out the **Not a Member Yet** information.
2. Enter your **email address, street address and birth date**.
3. Review the **terms and conditions** by clicking the link.
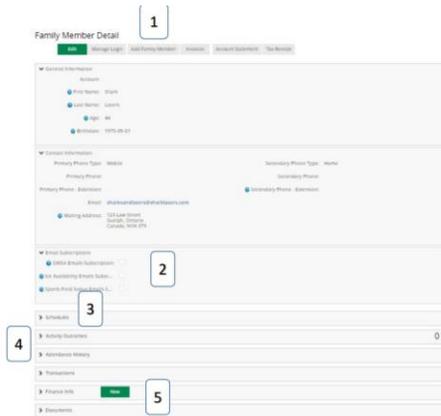4. Once all fields have been completed, click **Submit.**

The first page you see will be your family member details.

1. Add a **Family Member.**
2. Select which **email subscriptions** you want to receive.
3. View and download your **family schedules.**
4. Track **activity outcomes**—this lets you know which program to register in for the next session

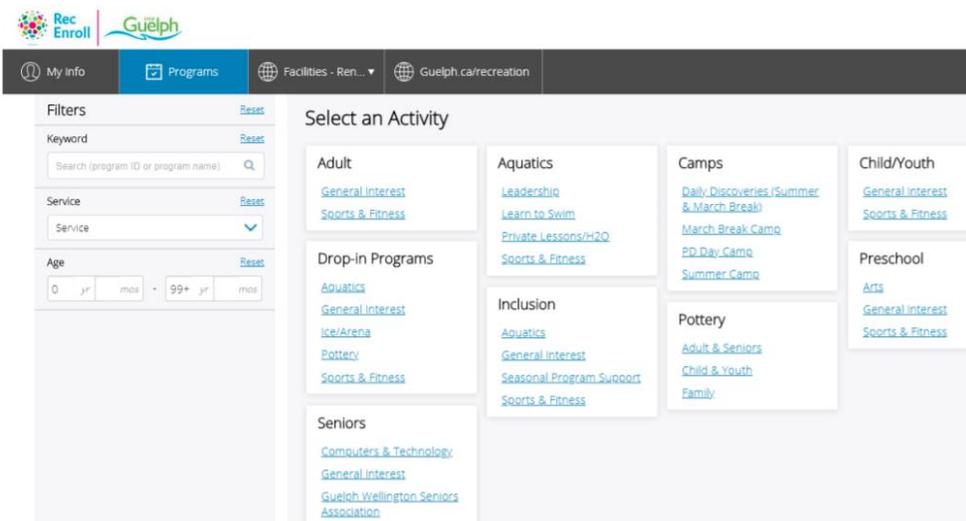5. **Finance info**—store your credit card information for easy payment check-out.

Adding a Family Member to your account

1. Fill out the information for your **family member.**
2. You will need an **email address, street address and birth date**.
3. Once all fields have been completed, click **Submit.**

Once your information is complete, select the **programs** tab to explore our programs and register online.