

Chief Administrative Officer Recruitment, Selection and Performance Sub-committee Meeting Agenda

Consolidated as of September 13, 2019



Monday, September 16, 2019 – 5:00 p.m.
Council Chambers, Guelph City Hall, 1 Carden Street

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Changes to the original agenda have been highlighted.

Open Meeting

Disclosure of Pecuniary Interest and General Nature Thereof

Confirmation of Minutes:

That the minutes of the open meeting of the Chief Administrative Officer Recruitment, Selection and Performance Sub-committee held on July 16, 2019 be confirmed as recorded and without being read.

**CS-2019-86 Chief Administrative Officer Performance Evaluation
Process and By-law Update**

Recommendation:

That an initial performance evaluation process meeting of the sub-committee be scheduled in January 2020, and in consultation with the Chief Administrative Officer (CAO).

Adjournment



Minutes of the Chief Administrative Officer Recruitment, Selection and Performance Sub-committee Held at the Delta Hotels Guelph Conference Centre on Tuesday, July 16, 2019 at 8:35 a.m.

Attendance

Members: Mayor C. Guthrie Councillor J. Hofland
 Councillor C. Downer Councillor M. MacKinnon
 Councillor D. Gibson

Staff: Ms. D. Ure, Manager, Client Services / Acting Clerk

Also Present: Mr. R. Johnston, Consultant, Organization Consulting Limited

Call to Order (8:35 a.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Authority to Resolve into a Closed Meeting

1. Moved by Councillor Hofland
 Seconded by Councillor Gibson

That the Chief Administrative Officer Recruitment, Selection and Performance Sub-committee of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to personal matters about an identifiable individual, including municipal or local board employees.

Voting in Favour: Mayor Guthrie, Councillors Allt, Gibson, Hofland and MacKinnon (5)

Voting Against: (0)

Carried

Closed Meeting (8:36 a.m.)

The following matter was considered:

Chief Administrative Officer Candidate Interviews

Rise and recess from Closed Meeting (3:46 p.m.)

Committee recessed.

Open Meeting (3:46 p.m.)

Confirmation of Minutes

2. Moved by Councillor Gibson
Seconded by Councillor Downer

That the minutes of the open meetings of the Chief Administrative Officer Recruitment, Selection and Performance Sub-committee of the City of Guelph held on April 23, May 27, June 24, July 3 and July 4, 2019 be confirmed as recorded and without being read.

Voting in Favour: Mayor Guthrie, Councillors Alt, Gibson, Hofland and MacKinnon (5)
Voting Against: (0)

Carried

Closed Meeting Summary

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

Chief Administrative Officer Candidate Interviews

Members of the committee interviewed candidates for the position of Chief Administrative Officer. A referral to Council was made which will come to the July 22, 2019 Council meeting.

Adjournment (3:47 p.m.)

3. Moved by Councillor Downer
Seconded by Councillor Hofland

That the meeting be adjourned.

Carried

Mayor Guthrie

Dana Ure, Acting City Clerk