

City Council Meeting Agenda



Monday, June 25, 2018 – 5:00 p.m.
Council Chambers, Guelph City Hall, 1 Carden Street

Please turn off or place on non-audible all electronic devices during the meeting.

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Authority to move into closed meeting

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, to consider:

Confirmation of Minutes for the closed Council meeting held May 28 and June 5, 2018.

- | | |
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| CS-2018-51 | 2018 Public Appointments to Wellbeing Grant Panel and Guelph Sports Hall of Fame
Section 239(b) of the Municipal Act relating to personal matters about an identifiable individual, including municipal or local board employees |
| CAO-2018-15 | Wastewater Services Administrative Building Panels
Section 239 (2) (f) of the Municipal Act related to advice that is subject to solicitor-client privilege, including communications necessary for that purpose

OPSEU Bargaining Mandate
Section 239(d) of the Municipal Act related to labour relations or employee negotiations

CAO Performance Evaluation
Section 239(b) and (d) of the Municipal Act related to personal matters about an identifiable individual and labour relations or employee negotiations |

Open Meeting – 6:30 p.m.

Closed Meeting Summary

O Canada
Silent Reflection
First Nations Acknowledgement

Disclosure of Pecuniary Interest and General Nature Thereof

Confirmation of Minutes: (Councillor Hofland)

That the minutes of the open Council Meetings held May 14 and 28, 2018 and the Committee of the Whole meeting held June 5, 2018 be confirmed as recorded and without being read.

Committee of the Whole Consent Report:

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Committee of the Whole Consent Report, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

CS-2018-21 2017 Consolidated Financial Statements and External Audit Findings Report

Recommendation:

That the 2017 Consolidated Financial Statements presented in report CS-2018-21 Consolidated Financial Statements and External Audit Findings Report, dated June 5, 2018, be approved.

CS-2018-03 Investment Standards and Policy Change

Recommendation:

1. That the City does not pursue Prudent Investor Status at this time and continues to monitor the municipal sector in response to this regulation.
2. That the Investment Policy be amended to increase the allowable holdings of Joint Municipal Investment Boards by five per cent and to designate the One Fund Canadian Equity Portfolio as an allowable investment option.

CAO-2018-17 Service Simplified: A Customer Service Strategy

Recommendation:

1. That Council approves "Service Simplified: A customer service strategy" and its implementation overview.
2. That staff be directed to implement the strategy.

**PS-2018-24 Fixed Gear Brewing Company – Manufacturer’s Limited
Liquor Sales Licence Application**

Recommendation:

That Council support Fixed Gear Brewing Company’s application to the Alcohol and Gaming Commission of Ontario for a Manufacturer’s Limited Liquor Sales Licence for their brewery located at 20 Alma Street South as set out in Report # PS-2018-24 dated, June 5, 2018.

**PS-2018-25 Paramedic Services Response Time Performance Plan
for 2019**

Recommendation:

That the Paramedic Services Response Time Performance Plan for 2019 be set as recommended by staff in Report # PS-2018-25, dated June 5, 2018.

PS-2018-26 Boulevard Maintenance Service Review

Recommendation:

1. That staff be directed to proceed with the implementation of the recommendations outlined in Report # PS-2018-26 “Boulevard Maintenance Service Review” dated June 5, 2018.
2. That boulevard maintenance service continue to be provided at the current service level (ten-day turf maintenance cycle) with the current method of delivery (in-house service).

PS-2018-27 Guelph Transit Special Event Fare Program Update

Recommendation:

That the Guelph Transit Special Event Fare be made free for a one year pilot project beginning September 1 2018 and that staff report back to Council with the results for further consideration.

CS-2018-47 Accountability and Transparency Policy Update

Recommendation:

1. That the proposed Accountability and Transparency Policy, included as ATT-1 to the report titled Accountability and Transparency Policy Update, dated June 5, 2018, be approved.
2. That all gifts received by Council or the Executive Team with a value of \$100.00 or more be disclosed on a monthly basis and posted online.
3. That total monthly expenses by Council and the Executive Team be disclosed quarterly and posted online.

CS-2018-39**Committee of the Whole One-year Review****Recommendation:**

1. That the Committee of the Whole governance structure be continued as outlined in report CS-2018-39, Committee of the Whole One-year Review, dated June 5, 2018.
2. That the issue regarding the chair structure for Committee of the Whole be referred to 2019 for consideration by the 2018-2022 members of Council.

IDE-2018-88**Municipal Funding Agreement – Ontario Main Street Revitalization Initiative****Recommendation:**

That the Mayor and City Clerk be directed to execute the Municipal Funding Agreement – Ontario Main Street Revitalization Initiative as described in report number IDE-2018-88, implementing through competitive applications and partnerships, award funds to develop murals or public art at various locations, specifically for the purpose of animating public spaces that support downtown tourism destinations, subject to the content of the agreement being to the satisfaction of the City Solicitor.

IDE-2018-76**Bee City Designation for Guelph****Recommendation:**

1. That City Council adopt the Resolution Designating the City of Guelph a Bee City, contained as ATT-1 to Report IDE-2018-76, Bee City Designation for Guelph, dated June 5, 2018 and request the Mayor (or designate) to sign it.
2. That City Council direct the Supervisor, Trails and Natural Areas Stewardship to submit the signed resolution designating the City of Guelph a Bee City and the completed Bee City application, contained in ATT-2 to Report IDE-2018-76, Bee City Designation for Guelph, dated June 5, 2018, to the Bee City program to obtain official Bee City certification.

Council Consent Agenda:

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

Presentation:

Trevor Lee, Deputy CAO, Corporate Services

Alan Jarvis, Chair, Council Remuneration Advisory Committee

Recommendation:

1. That the salary for the position of Mayor for the Council term commencing December 1, 2018 be maintained at \$122,724 (job rate).
2. That the salary for the position of City Councillor for the Council term commencing December 1, 2018 be set at \$40,000 (job rate).
3. That all benefits for the position of Mayor and City Councillor for the Council term commencing December 1, 2018 continue to be aligned with the Non-Union Municipal Employee group (NUME).
4. That compensation adjustments for the Mayor and Members of Council be equal to the Consumer Price Index (All Ontario, All Items from September to September) or the NUME increase whichever is lower effective January 1st of each year for the next term of Council be maintained.
5. That the current policy of conducting a formal market review for Council every four years and the continued engagement of a Council Remuneration Advisory Committee during the last year of the Council's term of office be maintained.
6. That Council approves the revised Guiding Principles for establishing the salary (job rate) for the Mayor and Members of Council as outlined in ATT-2.

Recommendation:

1. That _____, _____ and _____ be appointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November, 2021, or until such time as successors are appointed.
2. That _____, _____, _____, _____ and _____ be reappointed to the Community Wellbeing Grant Allocation Panel for a term ending November, 2018, or until such time as successors are appointed.
3. That _____, _____ and _____ be appointed to the Community Wellbeing Grant Allocation Panel for a term ending November, 2018, or until such time as successors are appointed.

IDE-2018.77 Clair-Maltby Secondary Plan Phase Two Report and Recommended Preferred Community Structure Plan

A motion referred to this meeting arising from the June 14, 2018 Special Council Meeting – Clair Maltby Secondary Plan Phase Two Report and Recommended Preferred Community Structure Plan.

Delegations:

Levon Saghdjian
Susan Ratcliffe
James Nagy
Steno Carniello
Sue Cunningham

Recommendation:

1. That the boundary of the Clair-Maltby Secondary Plan be modified to remove the Built-up Area lands, including the Rolling Hills area, from this secondary planning process.
2. That the Clair-Maltby Secondary Plan Preferred Community Structure, included as Attachment 1, be approved as the basis for detailed technical analysis, numerical modeling and the development of draft policies and draft land use schedule throughout Phase 3 of the project as outlined in report IDE-2018-77 while allowing for maximum flexibility in response to updated data and enhanced community engagement.
3. That staff be directed to request that a member of the Protect the Moraine Coalition be formally seated as either a member of the Clair-Maltby Secondary Plan Technical Advisory Group or Community Working Group in consultation with community engagement staff.
4. That staff be directed to continue to communicate to the community the findings of Phase 2 which lead to the Preferred Community Structure.
5. That the Preferred Community Structure included as Attachment 1, to report IDE-2018-77, include the word 'potential' in front of Parks, Schools, and Features within the legend.

Special Resolutions

By-laws

Resolution to adopt the By-laws (Councillor Piper).

By-law Number (2018)-20291	A By-law to amend By-law Number (2002) – 17017 – the Traffic By-law (Prohibited Turns in Schedule II, Traffic Control Signals in Schedule VI, Pedestrian Crossovers in Schedule X and No Parking in Schedule XV)
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Mayor’s Announcements

Please provide any announcements, to the Mayor in writing, by 12 noon on the day of the Council meeting.

Notice of Motion

Notice of Motion provided by Councillor Dan Gibson

Adjournment



**Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
May 14, 2018 at 6:30 p.m.**

Attendance

Council: Mayor C. Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon
Councillor J. Hofland
Councillor L. Piper
Councillor M. Salisbury
Councillor K. Wettstein
Councillor A. Van Hellemond

Absent: Councillor M. MacKinnon

Staff: Mr. S. Stewart, Deputy CAO, Infrastructure, Development and Enterprise
Ms. C. Clack, Deputy CAO, Public Services
Mr. T. Lee, Deputy CAO, Corporate Services
Mr. C. DeVriendt, Manager, Development Planning
Ms. L. Sulatycki, Senior Development Planner
Ms. K. Nasswetter, Senior Development Planner
Ms. M. Aldunate, Manager, Development Policy
Ms. J. Jylanne, Senior Policy Planner
Mr. D. McMahon, Deputy City Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (6:30 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Councillor Piper arrived at 6:34 p.m.

Council Consent Agenda

**CS-2018-48 Eat Street: A Brewers Feast Request for Designation as
an Event of Municipal Significance**

1. Moved by Councillor Hofland
Seconded by Councillor Billings

That the Eat Street: A Brewers Feast request to be designated as an event of municipal significance for the purpose of obtaining a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario, be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Planning Public Meeting

Mayor Guthrie announced that in accordance with The Planning Act, Council is now in a public meeting for the purpose of informing the public of various planning matters. The Mayor asked if there were any delegations in attendance with respect to the planning matters listed on the agenda.

IDE-2018-59 300 Water Street
Proposed Official Plan Amendment and Zoning By-law
Amendment Files: OP1707/ZC1712
Ward 5

Lindsay Sulatycki, Senior Development Planner, advised the applicant is requesting the Official Plan land use designation be changed from "Open Space and Park" with a "Natural Areas Overlay" to "Low Density Residential" to permit detached, semi-detached, duplex and multiple unit residential buildings. A site-specific density change from 15 to 35 units per hectare to 40 units per hectare and a change from the current "Urban Reserve" to the "Residential Single Detached" and "Specialized Residential On-Street Townhouse" zones are also requested.

Further specialized regulations being requested include:

- A minimum lot area of 165 m², whereas Table 5.3.2, Row 2 requires a minimum lot area of 180 m²;
- A minimum lot area per dwelling unit of 165 m², whereas Table 5.3.2, Row 3 requires a minimum lot area of 180 m²; and
- A minimum rear yard of 1.0 metre for one of the townhouse units, whereas Table 5.3.2, Row 7 requires a minimum rear yard of 7.5 metres.

Hugh Handy, GSP Group, agent for the owner, provided details regarding the tree replacement, the development concept, reviews being conducted and site specific variance requests. He indicated that he believes the proposal is consistent with Provincial Policy, efficiently uses land and facilitates development not required for municipal parkland. He stated there are no significant natural heritage features and the tree compensation is adequate.

Nicola Bryant, a neighbourhood resident, raised concerns about the natural habitat. She indicated that the natural habitat should be retained and protected due to its proximity to the river and inclusion in the flood plains. She addressed the benefits of the property in its current state and noted the potential risks for various animal species if the development occurs and the woodlot is lost. She enquired about the feasibility of the City purchasing the land to prevent any development.

Dave Ford, a neighbourhood resident, expressed opposition to the proposed development and agreed with the previous delegation. He noted that the development exceeds height requirements, should have joined driveways and has sidewalks that do not meet AODA requirements. He also addressed tree replacement and the feasibility

of the 3:1 replacement ratio, the long-term success rate of the planted trees and the maintenance required for the younger trees. He also indicated his preference to maintain the historical footprint of the 1920s house.

Curtis Maranda, a neighbourhood resident, agreed with the previous delegations and also addressed traffic issues. He noted the loss of habitat already resulting from the hydro corridor clear cut, emerald ash borer and the resulting loss of migrating birds.

Lorna Rourke, on behalf of the Silvercreek Park area neighbours, agreed with the previous delegations and raised concerns about the loss of trees. She also raised traffic and parking issues and discussed the restrictive covenant on the lot and the impact that has on future development.

Sacha Vettor, a nearby resident, supported the previous speakers and would like the City to maintain the current zoning. She suggested redevelopment of a single detached house. She raised concerns regarding parking and indicated that the multiple vehicles from student rentals, visitors and family members have not been given enough consideration. She also agreed that the urban canopy needs to be protected.

Gary Thompson, a neighbourhood resident, agreed with the previous delegations and believes the property should remain zoned Urban Reserve. He stated that the neighbours have invested time and energy in maintaining the woodlot, having conducted various plantings, and that the property is an ecological connector and should be protected.

Ian Barker, a neighbourhood resident, stated that the current zoning protection should remain on the property and no intensification be permitted. He stated the property has a full ecosystem and even the dead trees contribute to the wetlands and this site is one of a few that promotes toad habitat.

Pierre Elrich, a neighbourhood resident, supported the previous delegations. He noted that the First Christian Reformed Church has been providing free parking but will not be doing so any longer; further increasing the parking issues. He indicated that he believes traffic on the trail will decrease as vehicular traffic increases. He also raised concerns about being able to maintain the integrity of the nearby wells and well testing sites.

Martin Litchfield, a neighbourhood resident and experienced forester, agreed with the other delegates. He indicated that he was concerned about the loss of forest canopy and that the City must recognize the value of the woodlot.

Greg Derrett, a neighbourhood resident, requested that Council refuse the application because he believes it is the right thing to do for the neighbourhood.

Discussion ensued about whether the property qualifies as a protected woodlot with the overlay designation. Information was requested regarding:

- a habitat analysis
- environmental impacts of the development
- the scope of the natural heritage
- AODA compliance
- parking on adjacent streets

- cold water recharge
- an explanation for the variance zoning amendments
- the fit with the Community Energy Plan
- whether the woodlot is still considered connected or contiguous
- a complete response to the Peer Review
- the tree replacement plan feasibility
- the potential to place driveways side-by-side to create more greenspace.

2. Moved by Councillor Piper
Seconded by Councillor Gordon

That Report IDE 2018-59 regarding proposed Official Plan Amendment and Zoning By-law Amendment applications submitted by GSP Group on behalf of the owner, T.J.L Transport Limited to permit the development of one (1) single detached residential dwelling and seven (7) on-street townhouse units on the property municipally known as 300 Water Street, and legally described as Part of Lot 1, Concession 4, Division 'G', Geographic Township of Guelph, City of Guelph, County of Wellington, from Infrastructure, Development and Enterprise dated May 14, 2018, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Council recessed at 8:07 p.m. and reconvened at 8:17 p.m.

IDE-2018-63 233-237 Janefield Avenue
Proposed Official Plan Amendment and Zoning By-law
Amendment
Files: OP1702/ZC1702
Ward 5

Katie Nasswetter, Senior Development Planner, provided information regarding the revised development application and advised that the applicant is requesting that the medium density residential portion be changed to high density to increase the permitted density from 100 to 150 units per hectare. The proposal will rezone the entire site from a mix of "Residential Apartment Zone" with specialized regulations and "Service Commercial Zone" with specialized regulations, to a "High Density Residential Zone" with no special regulations. She stated the revised application reduces the number of storeys from twelve to ten on the east side, from five to one in the middle and from ten to eight on the west. The setback has changed from five meters to eight and the building is shorter in length on both sides. The number of units has been reduced from 185 to 165 and the density decreased from 168 to 150 units per hectare. She noted the entrance was changed from one at Torch Lane and one at Janefield Avenue to one access on Janefield Avenue.

Astrid Clos, agent for the applicant, explained the revised application and stated that no zoning regulation exemptions are required. She explained parking accommodations and stated that the traffic impact study notates sight lines are met or exceeded. Additionally, she noted that the owners will engage in dust compression during

construction, have no objection to erecting a boundary privacy fence and are amenable to a site specific regulation limiting building height to eight storeys alongside Torch Lane.

Michael McKnight, MCL Architects, architect for the applicant, highlighted the pedestrian access to the street from the main entrance, the barrier free access and the large treed and landscaped amenity area near Torch Lane. He provided shadow studies and advised that the neighbouring single residence and community garden will not be affected. He noted that the mechanicals on the roof will be set back, elevators will be located on only one end of the buildings and the owners are investigating a geothermal system.

John Mitter, a neighborhood resident, indicated that he agreed with the entrance change but indicated that the building changes are not in keeping with the neighbourhood. He stated that four storeys will tower over neighbouring properties and that the proposal will double the neighbourhood density. He noted that traffic is already at capacity due to the two secondary schools, two public schools and five transit routes already on Janefield. He requested that the property keep the current Official Plan and Zoning By-law designations.

Jim Albrecht, a neighbourhood resident, requested that Council not approve the development. He raised density issues, pedestrian and vehicular traffic flow concerns and pedestrian traffic concerns during construction. He noted that the proposal is still too much and believes the development will have a negative impact.

Julia Webber, on behalf of Priory Park Baptist Church, raised concerns about the density of the property and indicated that she would favour the removal of the commercial aspect of the development and that the zoning should remain unchanged. She stated the traffic study did not acknowledge current issues so conclusions of the traffic study are flawed – partly because Torch Lane and Janefield Avenue are not even noted. She asked to see a diagram showing the fence, landscaping and trees and noted that she believes the proposed parking is inadequate and there is a lack of greenspace.

Frank Scott, a neighbourhood resident, addressed existing traffic and parking issues and stated the situation would worsen with the proposed development.

Catherine Beamish, a neighbourhood resident, stated that parking is already an issue and there is not enough room to provide adequate parking. She indicated that the construction of the underground parking lot will damage surrounding buildings and the increase of units will worsen existing parking issues. She also noted issues with the property entrance location, pedestrian safety and traffic flow and stated that the notification boundaries for development applications should be measured from the outside edge of the property and not the middle of the property.

Morgan Jackson, a nearby resident, stated he will be negatively impacted by shadowing and reiterated previously addressed traffic issues. He noted that highway 6 construction will cut off access to College Avenue and further increase traffic on Janefield Avenue where the street design cannot accommodate the increase.

Merrilee Asselstine, a neighbourhood resident, raised concerns about traffic flow, parking and pedestrian safety. She indicated that the building height is too high and the development is not compatible.

Discussion ensued regarding the issues raised and the following information was requested:

- a traffic study addressing the impact of the plans for the Hanlon Expressway
- a review of pedestrian traffic and pedestrian flow including the number of pedestrian linkages and what needs to occur to develop connections
- information addressing why the property was not identified for more intensification earlier
- a response regarding the feasibility of a left hand turn lane on Janefield Avenue
- will the sight lines be sufficient
- the number of buses using Janefield on a daily basis and the potential effects of the Hanlon Expressway proposed changes
- a review of current traffic issues and how they can be addressed whether this application is approved or not

3. Moved by Councillor Allt
Seconded by Councillor Gordon

That Report IDE 18-63 regarding a proposed Official Plan Amendment and Zoning By-law Amendment application (OP1702 & ZC1702) from Astrid J. Clos Planning Consultants on behalf of Benedetto Di Renzo and Mario Antonio Di Renzo to permit a high density residential development on the property municipally known as 233-237 Janefield Avenue and legally described as Part of Block L, Registered Plan 649; Geographic Township of Guelph, City of Guelph, from Infrastructure, Development and Enterprise dated May 14, 2018, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Downtown Peripheral Parking

John-Paul Palmer, Kent Street resident, requested the north side of Kent Street be exempted from the peripheral downtown parking plan. He stated that the street is too narrow for emergency vehicles to access if any vehicles are parked.

4. Moved by Councillor Billings
Seconded by Councillor Gibson

That staff be directed to immediately take all necessary actions to temporarily lift parking restrictions that would allow for all day on-street parking on local roads surrounding the downtown core as a means to mitigate the downtown parking shortage resulting from the temporary closure of the West Parkade.

Amendment

Councillor Bell declared a conflict of interest relating to the amendment because he lives on the street being discussed. Councillor Bell did not discuss or vote on this item.

5. Moved by Councillor Allt
Seconded by Councillor Hofland

That Arthur Street between Elizabeth Street and Eramosa Road be considered for extension of parking from two hour parking to all day on-street parking in accordance with the recommendation to temporarily lift parking restrictions on roads surrounding the downtown core.

Voting in Favour: Councillors Allt, Hofland and Salisbury (3)

Voting Against: Mayor Guthrie, Councillors Billings, Downer, Gibson, Gordon, Piper, Van Hellemond and Wettstein (8)

Defeated

Main Motion

6. Moved by Councillor Billings
Seconded by Councillor Gibson

That staff be directed to immediately take all necessary actions to temporarily lift parking restrictions that would allow for all day on-street parking on local roads surrounding the downtown core as a means to mitigate the downtown parking shortage resulting from the temporary closure of the West Parkade.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

IDE-2018-60 Proposed Administrative Amendment to Zoning By-law (1995)-14864 to Address Service Animals File: ZC1803

Lindsay Sulatycki, Senior Development Planner, provided information regarding the history and purpose of the need to amend the Zoning By-law to address Service Animals.

7. Moved by Councillor Bell
Seconded by Councillor Gordon

That Report IDE 2018-60 regarding a proposed administrative amendment to Zoning By-law (1995)-14864 to address service animals from Infrastructure, Development and Enterprise dated May 14, 2018, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Councillor Van Hellemond left the meeting at 9:55 p.m.

IDE-2018-57 Commercial Policy Review: Draft Policy Alternatives

Joan Jylanne, Senior Policy Planner, outlined the development and purpose of the Commercial Policy Review: Draft Policy Alternatives and she identified current issues.

Lorelie Jones, Principal, Macauley, Shiomi Howson Ltd., explained the vision and principles of the alternatives, provided a summary of the alternatives and advised of the community engagement component.

Joan Jylanne, Senior Policy Planner advised of the next steps.

Discussion ensued regarding modifying Official Plan permissions, exploring the feasibility of the exchange of lands, developing existing vacant land, establishing a mandatory minimum floor plan, expanding additional policy options and addressing the streetscapes for commercial nodes.

Extension of Meeting Per Procedural By-law

8. Moved by Councillor Gibson
 Seconded by Councillor Bell

That Section 4.13 (a) and (b) of the Procedural By-law be invoked to allow Council to continue to 11:59 p.m.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

Motion

9. Moved by Councillor Gibson
 Seconded by Councillor Billings

That Report IDE-2018-57 regarding the Commercial Policy Review: Draft Policy Alternatives and the Commercial Policy Review: Stage 2 Draft Policy Alternatives Report dated April, 2018 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

By-laws

10. Moved by Councillor Gibson
Seconded by Councillor Piper

That By-laws Numbered (2018)-20275 to (2018)-20278, inclusive, are hereby passed.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

Adjournment (10:59 p.m.)

11. Moved by Councillor Bell
Seconded by Councillor Hofland

That the meeting be adjourned.

Carried

Minutes to be confirmed on June 25, 2018.

Mayor Guthrie

Dylan McMahon – Deputy Clerk



**Minutes of Guelph City Council
Held in the Council Chambers, Guelph City Hall on
May 28, 2018 at 4:34 p.m.**

Attendance

Council: Mayor C. Guthrie
Councillor P. Allt
Councillor C. Billings
Councillor C. Downer
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor M. Salisbury
Councillor K. Wettstein

Absent: Councillor B. Bell
Councillor D. Gibson
Councillor L. Piper
Councillor A. Van Hellemond

Staff: Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (4:34 p.m.)

Mayor Guthrie called the meeting to order.

Authority to Resolve into a Closed Meeting of Council

1. Moved by Councillor Allt
Seconded by Councillor Downer

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b), (c), (d), (e), (f), (i) and (k) of the Municipal Act with respect to: personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition or disposition of land by the municipality or local board; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

Closed Meeting (4:37 p.m.)

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

The following matters were considered:

	Adoption of Minutes of the Closed Meeting of Council held April 23, 2018
	Downtown Guelph Business Association Board of Directors Appointment
CAO-2018.13	Employee Code of Conduct Breach
IDE-2018.73	Land Sale Transaction for 200 Hanlon Creek Blvd. between 785412 Ontario Ltd. (Everest Holdings) and the Ontario Federation of Agriculture (OFA)
IDE-2018.81	Solid Waste Resources Business Service Review Final Report – Confidential Material Recovery Facility Update
CAO-2018.14	Potential Disposition of Real Property in the Downtown
PS-2018.23	Contract for Animal Control and Pound Services

Rise and recess from Closed Meeting (6:00 p.m.)

Council recessed.

Open Meeting (6:32 p.m.)

Mayor Guthrie called the meeting to order.

Closed Meeting Summary

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

Minutes –	Council Closed Session – April 23, 2018 These minutes were adopted by Council.
	Downtown Guelph Business Association Board of Directors Appointment Information was received and Council will report on this matter.
CAO-2018.13	Employee Code of Conduct Breach Information was received and no direction was given.
IDE-2018.73	Land Sale Transaction for 200 Hanlon Creek Blvd. between 785412 Ontario Ltd. (Everest Holdings) and the Ontario Federation of Agriculture (OFA) Information was received and no direction was given.
IDE-2018.81	Solid Waste Resources Business Service Review Final Report – Confidential Material Recovery Facility Update Information was received and no direction was given.
CAO-2018.14	Potential Disposition of Real Property in the Downtown Information was received and Council will report on this matter.

PS-2018.23

Contract for Animal Control and Pound Services

Staff were given direction on this matter.

Disclosure of Pecuniary Interest and General Nature Thereof

Councillor MacKinnon declared a pecuniary interest regarding the Downtown Guelph Business Association Board of Directors Appointment and Report IDE-2018.69 Downtown Parking Master Plan Update because he is a business owner within the downtown core.

Presentations:

2018 Access Recognition Awards

Julie Goodwin, Guelph Barrier Free Committees, Committee Member, provided details regarding each award and the following 2018 Access Recognition awards were presented by the Mayor

- Outstanding Accomplishment of an Individual: Millar Weddig
- Outstanding Contribution of an Individual: Grante Leemet and Limitless Guelph
- Outstanding Contribution of an Individual: Josh Cassidy
- Outstanding Contribution of a Business: Guelph Public Library – Outreach Services

Confirmation of Minutes

2. Moved by Councillor Gordon
Seconded by Councillor Hofland

That the minutes of the Council Meetings held April 9, 18, and 23, 2018 and the Committee of the Whole meetings held May 7, 2018 be confirmed as recorded and without being read.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

Committee of the Whole and Council Consent Reports

The following items were extracted:

- | | |
|--------------------|--|
| IDE-2018.69 | Renewable Sources of Energy
Downtown Parking Master Plan Update
Red Light Cameras |
| IDE-2018-74 | Land Sale Transaction for 200 Hanlon Creek Blvd.
between 785412 Ontario Ltd. (Everest Holdings) and the
Ontario Federation of Agriculture (OFA) |

Balance of Committee of the Whole and Council Consent Items

3. Moved by Councillor Billings
Seconded by Councillor Downer

That the balance of the, 2018 Committee of the Whole and Council Consent Reports as identified below, be adopted:

IDE-2018.58 2017 Building Permit Revenue and Expenditures, Building Stabilization Reserve Fund and Annual Setting of Building Permit Fees

That Council approve the recommended building permit fees, included as Attachment 2, report IDE-2018-58 titled "2017 Building Permit Revenue and Expenditures, Building Stabilization Reserve Fund and Annual Setting of Building Permit Fees" dated May 7, 2018, effective June 1, 2018.

IDE-2018.38 139 Morris Street Brownfield Tax Increment Based Grant Deadline Extension

1. That the request to extend the deadline for project completion for the Brownfield Tax Increment Based Grant applying to 139 Morris Street from October 28, 2018 to April 28, 2021 be approved.
2. That staff be directed to prepare an amendment to the Tax Increment Based Grant Agreement between the City and 139 Morris Street Ltd., to the satisfaction of the General Manager of Planning, Urban Design and Building Services, the City Solicitor and the City Treasurer.
3. That the Mayor and Clerk be authorized to execute the amendment to the Tax Increment Based Grant Agreement.

IDE-2018.62 Sign By-law Variances – 1515 Gordon Street

That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit an illuminated freestanding sign to have a sign area of 4.53m² and a height of 4.65m above the adjacent roadway at 1515 Gordon Street, be approved.

IDE-2018.56 Community Energy Initiative Update

1. That Council acknowledge the role of Our Energy Guelph (OEG) as the implementer of the Community Energy Initiative going forward in principle.
2. That Council approve the City of Guelph's continued association with OEG as a primary stakeholder and partner.
3. That Council acknowledge the target that OEG has proposed, namely for Guelph to become net zero carbon by 2050.

4. That Council direct staff to provide a report in Q1 of 2019 with specific corporate targets for GHG emissions and energy consumption taking into consideration the findings from the CEI update for council approval.
5. That Council direct staff to provide a detailed report recommending specific initiatives that are aligned with the CEI update, complete with business cases to support those initiatives, to be considered as part of the 2019 operating and capital budget process for Council approval.

IDE-2018.68 Asset Management Program Progress and Policy Update

1. That the report "Asset Management Program Progress and Policy Update," dated May 7, 2018, be received and that staff be directed to proceed with the work plan as outlined.
2. That Council approve the updated 2018 Strategic Asset Management Policy.

CS-2018.14 2017 Operating Variance Report and Surplus and Deficit Allocation

1. That the report titled "2017 Operating Variance Report and Surplus and Deficit Allocation", dated May 7, 2018, be received.
2. That the Tax Supported surplus of \$3,546,195 be allocated to the reserves and reserve funds as follows:

Tax Rate Operating Contingency Reserve (180)	\$1,064,826
City-owned Contaminated Sites Reserve Fund (155)	\$1,000,000
Efficiency, Innovation and Opportunity Fund (351)	\$1,000,000
WSIB Reserve (330)	\$231,369
Police Operating Contingency Reserve (115)	\$150,000
Affordable Housing	\$100,000
Total	\$3,546,195

3. That the Water Services surplus of \$745,149 be allocated to the Water Capital Reserve Fund (152).
4. That the Wastewater Services surplus of \$2,636,206 be allocated to the Wastewater Capital Reserve Fund (153).
5. That the Stormwater Services surplus of \$971,110 be allocated as follows:

Stormwater Contingency Reserve (359)	\$321,900
Stormwater Capital Reserve Fund (165)	\$649,210
Total	\$971,110

6. That the Ontario Building Code (OBC) deficit of \$35,319 be funded from the Building Services OBC Stabilization Reserve Fund (188).

7. That the Court Services deficit of \$51,680 be funded from the Court Contingency Reserve (211).

CS-2018.16 2017 Reserve and Reserve Fund Statement

1. That the City's General Reserve and Reserve Fund Policy be amended to reflect the following as at December 31, 2017:
 - a. The addition of the Paramedic Services Provincial Capital Reserve Fund (360);
 - b. The consolidation of the Police Equipment Reserve Fund (115) into the Police Capital Reserve Fund (158);
 - c. The repurposing of the Police Equipment Reserve Fund (115) to a Police Operating Contingency Reserve; and
 - d. The addition of the Library Operating Contingency Reserve (102).
2. That effective January 1, 2018, the Transportation Demand Management Reserve Fund (350) and the Information Technology Reserve Fund (210) be closed and removed from the General Reserve and Reserve Fund Policy.
3. That \$813,053 be transferred from Compensation Contingency Reserve (131) to the WSIB Reserve (330) to align these reserves with the targets identified in the General Reserve and Reserve Fund Policy.
4. That the Waterworks Capital Reserve Fund (152) and the Waterworks Contingency Reserve (181) be renamed Water Capital Reserve Fund (152) and Water Contingency Reserve (181).

CS-2018-49 Delegation of Authority for the Period of Restricted Acts after Nomination Day for the 2018 Municipal Election

That a by-law be enacted to delegate authority to the Chief Administrative Officer in the event of a Restricted Acts Period, or Lame Duck Council, in accordance with ATT-1 to Report CS-2018-49, dated June 5, 2018.

CS-2018-50 Municipal Election Compliance Audit Committee

1. That a joint Municipal Election Compliance Audit Committee be established for the 2018-2022 term of Council in accordance with the draft Terms of Reference in ATT-1 to report CR-2018-50, 2018-2022 Municipal Election Compliance Audit Committee.
2. That the Clerk be delegated authority to select and appoint Committee Members and that Council be advised of the appointments by way of an Information Report once members have been selected.
3. That the Clerk be delegated authority to revise the Terms of Reference throughout the term of the Committee in accordance with other participating municipalities.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

Items for Discussion

Red Light Cameras

4. Moved by Councillor Downer
Seconded by Councillor Allt

That staff, in consultation with Guelph Police Services, be directed to investigate the process to implement Red Light Cameras in the City of Guelph which would include, but not be limited to, capital and operational costs including a public communications plan and a recommendation regarding the use of red light cameras as is applicable to the City of Guelph based upon a review and assessment of intersection collisions and report back to Council in early Q1 2019.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (10)

Voting Against: Councillor Gibson (1)

Carried

IDE-2018-12 Solid Waste Resources Business Service Review Final Report

Presentation:

Scott Stewart, Deputy CAO, Infrastructure, Development and Enterprise provided introductory remarks regarding the Solid Waste Resources Business Service Review Final Report.

Katherine Gray, Program Manager, Business Process Management explained the five phases of the review.

Cam Walsh, Divisional Manager, Solid Waste Resources explained the eleven recommendations within the report.

Katherine Gray, Program Manager, Business Process Management summarized the key impacts and advised of next steps.

Busatto, General Manager, Environmental Services advised that the review has fulfilled its purpose and staff have gained valuable knowledge from the review to move forward productively.

The following delegation spoke to this item:

Paul Clulow, President CUPE 241, City of Guelph

5. Moved by Councillor Hofland
Seconded by Councillor Piper

That the report IDE-2018-12 "Solid Waste Resources Business Service Final Report" dated May 28, 2018, be received and that staff be directed to proceed with the implementation of the recommendations.

Amendment

6. Moved by Councillor Billings
Seconded by Councillor Piper

That where there are financial implications, they be identified in the budget process as outlined in the report for Council approval.

Voting in Favour: Mayor Guthrie, Councillors Billings, Gibson, MacKinnon and Piper (5)

Voting Against: Councillors Allt, Downer, Gordon, Hofland, Salisbury and Wettstein (6)

Defeated

Main Motion

7. Moved by Councillor Hofland
Seconded by Councillor Piper

That the report IDE-2018-12 "Solid Waste Resources Business Service Final Report" dated May 28, 2018, be received and that staff be directed to proceed with the implementation of the recommendations.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

The meeting recessed at 8:05 and resumed at 8:15 p.m

Special Resolution:

8. Moved by Councillor Gibson
Seconded by Wettstein

That the report IDE-2018-12 "Solid Waste Resources Business Service Final Report" dated May 28, 2018, be received and that staff be directed to proceed with the implementation of the recommendations.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

PS-2018.22 Guelph Transit – Route 3

The following delegations spoke to this item:

Trevor Price
Melissa Otter and Sian Matwey
Justin Staines
Steven Petric

9. Moved by Councillor Hofland
 Seconded by Councillor Allt

That as of September 3, 2018 staff be directed to revert Route 3 service levels back to the September 2017 schedule and that the operating impact for 2018 be funded from the Tax Rate Operating Contingency Reserve.

Voting in Favour: Councillors Allt, Downer, Gordon, Hofland, Piper, Salisbury and Wettstein (7)

Voting Against: Mayor Guthrie, Councillors Billings, Gibson and MacKinnon (4)

Carried

Renewable Sources of Energy

10. Moved by Councillor Piper
 Seconded by Councillor Hofland

1. That the Corporation of the City of Guelph will strive to achieve one hundred percent of its energy needs through renewable sources by 2050.
2. That Staff be directed to report back to the next term of Council on the most effective way for the Corporation to work towards achieving this goal, including information on, but not limited to, the impact on capital budget planning, potential resource needs, and a recommended process for the review of new program and policy development initiatives.

Amendment

11. Moved by Councillor Gibson
 Seconded by Councillor Billings

1. **As it aligns with long-term Provincial energy planning**, that the Corporation of the City of Guelph will strive to achieve one hundred percent of its energy needs through renewable sources by 2050.
2. That Staff be directed to report back to the next term of Council on the most effective way for the Corporation to work towards achieving this goal, including information on, but not limited to, the impact on capital budget planning, potential resource needs, and a recommended process for the review of new program and policy development initiatives.

Point of Order

Councillor Allt raised a point of order regarding whether comments being made by Councilor Gibson were pertinent to the subject matter and the Mayor ruled the comments were appropriate.

Amendment

12. Moved by Councillor Gibson
Seconded by Councillor Billings

1. **As it aligns with long-term Provincial energy planning**, that the Corporation of the City of Guelph will strive to achieve one hundred percent of its energy needs through renewable sources by 2050.
2. That Staff be directed to report back to the next term of Council on the most effective way for the Corporation to work towards achieving this goal, including information on, but not limited to, the impact on capital budget planning, potential resource needs, and a recommended process for the review of new program and policy development initiatives.

Voting in Favour: Mayor Guthrie, Councillors Billings, Gibson and MacKinnon (4)

Voting Against: Councillors Allt, Downer, Gordon, Hofland, Piper, Salisbury and Wettstein (7)

Defeated

Main Motion

13. Moved by Councillor Piper
Seconded by Councillor Hofland

1. That the Corporation of the City of Guelph will strive to achieve one hundred percent of its energy needs through renewable sources by 2050.
2. That Staff be directed to report back to the next term of Council on the most effective way for the Corporation to work towards achieving this goal, including information on, but not limited to, the impact on capital budget planning, potential resource needs, and a recommended process for the review of new program and policy development initiatives.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

IDE-2018.69 Downtown Parking Master Plan Update

Councillor MacKinnon did not speak or vote on this matter due to his declared pecuniary interest.

14. Moved by Councillor Downer
Seconded by Councillor Hofland

1. That a Downtown Parking Committee consisting of representatives from business, community groups, residents and City staff be implemented to discuss and review downtown parking programs.
2. That staff be directed to use Alternative C within report IDE-2018.69 Downtown Parking Master Plan Update (blended tax and fee support) as the funding model with a review to be conducted in five years.

Amendment

15. Moved by Councillor Wettstein
Seconded by Councillor Gibson

1. That a Downtown Parking Committee consisting of representatives from business, community groups, residents and City staff be implemented to discuss and review downtown parking programs.
2. That staff be directed to use Alternative C within report IDE-2018.69 Downtown Parking Master Plan Update (blended tax and fee support) as the funding model with a review to be conducted **within** five years.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (10)

Voting Against: (0)

Carried

Main Motion as Amended

It was requested that the clauses be voted on separately.

16. Moved by Councillor Wettstein
Seconded by Councillor Gibson

That a Downtown Parking Committee consisting of representatives from business, community groups, residents and City staff be implemented to discuss and review downtown parking programs.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (10)

Voting Against: (0)

Carried

17. Moved by Councillor Wettstein
Seconded by Councillor Gibson

That staff be directed to use Alternative C within report IDE-2018.69 Downtown Parking Master Plan Update (blended tax and fee support) as the funding model with a review to be conducted within five years.

Voting in Favour: Mayor Guthrie, Councillors Allt, Downer, Gordon, Hofland, Piper and Wettstein (7)

Voting Against: Councillors Billings, Gibson and Salisbury (3)

Carried

Councillor Mark MacKinnon Request for Additional Training Funding to Attend AMO August 19-22, 2018.

Councillor MacKinnon declared a pecuniary interest and did not speak or vote on this amendment.

18. Moved by Councillor Hofland
Seconded by Councillor Gordon

That Councillor MacKinnon be authorized to exceed his 2018 funding allocation in the amount of \$3, 250.00 in the amount of \$1,500.00 in order to attend the AMO 2018 conference in Ottawa, august 19-22, 2018.

Voting in Favour: Mayor Guthrie, Councillors Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (9)

Voting Against: Councillor Allt (1)

Carried

IDE-2018-74 Land Sale Transaction for 200 Hanlon Creek Blvd. between 785412 Ontario Ltd. (Everest Holdings) and the Ontario Federation of Agriculture (OFA)

19. Moved by Councillor Billings
Seconded by Councillor Gibson

1. That the City's Option to Repurchase registered November 28th, 2014 as Instrument No. WC420339 agreed to in the Agreement of Purchase and Sale between the City and 785412 Ontario Ltd. (Everest Holdings) for a property at 200 Hanlon Creek Boulevard, be waived in order to permit the sale of these lands to the Ontario Federation of Agriculture (OFA).
2. That the terms of Option to Repurchase condition in effect against OFA be revised in order to extend the Start Construction deadline to June 2019 and the expiration date to June 2022.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (10)

Voting Against: (0)

Carried

Two-Way All-Day GO Rail Service and High Speed Rail to Waterloo Region

20. Moved by Councillor Billings
Seconded by Councillor MacKinnon

1. That the City of Guelph calls upon all political parties at the provincial and federal levels governments to remain committed on both Two-Way All-Day GO rail service from Toronto to Waterloo region by 2024 and to move forward to bring Canada's first High Speed Rail line from Toronto to London in 2025.
2. That a copy of the resolution be sent to the Prime Minister of Canada, leaders of the Ontario Liberal Party, the Ontario Progressive Conservative Party, the Ontario New Democratic Party, and the Green Party of Ontario, the local MPs and MPPs, the Association of Municipalities of Ontario, the Region of Waterloo, local area municipalities along the proposed Two-Way All-Day GO rail service and High Speed Rail route.

Voting in Favour: Mayor Guthrie, Councillors Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper and Wettstein (9)

Voting Against: Councillors Allt and Salisbury (2)

Carried

Downtown Guelph Business Association Board of Directors Appointment

Councillor MacKinnon did not speak or vote on this matter due to his declared pecuniary interest.

21. Moved by Councillor Gibson
Seconded by Councillor Piper

That Will MacTaggart be appointed to the Downtown Business Association for a term ending November, 2018, or until such time as a successor is appointed.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (10)

Voting Against: (0)

Carried

Potential Disposition of Real Property in the Downtown

22. Moved by Councillor Allt
Seconded by Councillor Salisbury

That the City Solicitor be authorized to negotiate, approve, and execute an agreement of Purchase and Sale to sell the lands known as the "Old Quebec Street Mall Food Court", under substantially the same terms and conditions as described in Report Number CAO-2018-14.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

By-laws

23. Moved by Councillor Hofland
Seconded by Councillor Gordon

That By-laws Numbered (2018) - 20279 to (2018) - 20285, inclusive, are hereby passed.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury and Wettstein (11)

Voting Against: (0)

Carried

Mayor's Announcements

The Mayor read an announcement provided by Councillor Van Hellemond recognizing that George McPhee and Brian McClelland, the two General Managers of the teams vying for the Stanley Cup are from Guelph and are members of the Guelph Sports Hall of Fame and congratulated them and wished them well.

Adjournment (10:08 p.m.)

24. Moved by Councillor Piper
Seconded by Councillor Salisbury

That the meeting be adjourned.

Carried

Minutes to be confirmed on June 25, 2018.

Mayor Guthrie

Stephen O'Brien - City Clerk

**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Tuesday, June 5, 2018 at 1:03 p.m.**

Attendance

Council: Mayor Guthrie
Councillor B. Bell
Councillor C. Billings
Councillor D. Gibson
Councillor J. Gordon
Councillor J. Hofland
Councillor L. Piper
Councillor A. Van Hellemond
Councillor K. Wettstein

Absent: Councillor P. Allt
Councillor C. Downer
Councillor M. MacKinnon
Councillor M. Salisbury

Staff: Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (1:03 p.m.)

Mayor Guthrie called the meeting to order.

Authority to Move into Closed Meeting

1. Moved by Councillor Bell
Seconded by Councillor Hofland

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (c) of the Municipal Act with respect to a proposed or pending acquisition or disposition of land by the municipality or local board.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Hofland, Gibson, Gordon, Piper, Van Hellemond and Wettstein (9)

Voting Against: (0)

Carried

Closed Meeting (1:05 p.m.)

Rise and recess from Closed Meeting (p.m.)

Council recessed.

Open Meeting (2:02 p.m.)

Attendance

Council: Mayor Guthrie
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon

Councillor J. Hofland
Councillor M. MacKinnon
Councillor L. Piper
Councillor M. Salisbury
Councillor A. Van Hellemond
Councillor K. Wettstein

Absent: Councillor P. Allt

Staff: Mr. D. Thomson, Chief Administrative Officer
Mr. T. Lee, Deputy CAO of Corporate Services
Ms. C. Clack, Deputy CAO of Public Services
Mr. S. Stewart, Deputy CAO of Infrastructure, Development and Enterprise Services
Ms. T. Baker, General Manager of Finance/City Treasurer
Ms. J. Surgeoner, Manager of Financial Reporting and Accounting
Ms. T. Sprigg, General Manager of Corporate Communications and Customer Service
Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

Closed Meeting Summary

Mayor Guthrie spoke regarding the matter addressed in closed and identified the following:

IDE-2018.85 Agreement of Purchase and Sale Negotiations for 200 Beverley Street

Information was received and no direction was given.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Presentations:

Ronald Maeresera, Senior Corporate Analyst of Financial Planning was recognized for achieving his Masters of Public Administration.

Angela Storey, President Elect for Ontario Public Works Association (OPWA) presented the Ontario Public Works Association Roger Brown Award to Geoff Walker, Alan MacDonald, Raven Rise and Glen Inglis.

She also presented the Ontario Public Works Association Truck Roadeo awards as follows:

- 1st Place Snow Plow – Dave Cracknell
- 1st Place Waste Packer – Kyle Bonneville
- 1st Place Team – Kyle Bonneville and Derek Buck

Consent Agenda – Audit (Internal), Public Services, Governance, and Infrastructure, Development and Enterprise

The following items were extracted:

CAO-2018.11	Payroll Process Audit Report
PS-2018.27	Guelph Transit Special Event Fare Program Update
CS-2018.47	Accountability and Transparency Policy Update
IDE-2018.88	Municipal Funding Agreement – Ontario Main Street Revitalization Initiative

Balance of Consent Agenda

2. Moved by Councillor Piper
Seconded by Councillor Gibson

That the balance of the June 5, 2018 Audit, Corporate Services, Public Services and Infrastructure Development and Enterprise Consent Reports as identified below, be adopted:

CS-2018.19 2018 First Quarter Operating Variance Report

That report CS-2018-19 titled 2018 First Quarter Operating Variance Report, dated June 5, 2018, be received.

CS-2018.03 Investment Standards and Policy Change

1. That the City does not pursue Prudent Investor Status at this time and continues to monitor the municipal sector in response to this regulation.
2. That the Investment Policy be amended to increase the allowable holdings of Joint Municipal Investment Boards by five per cent and to designate the One Fund Canadian Equity Portfolio as an allowable investment option.

PS-2018.24 Fixed Gear Brewing Company – Manufacturer’s Limited Liquor Sales Licence Application

That Council support Fixed Gear Brewing Company’s application to the Alcohol and Gaming Commission of Ontario for a Manufacturer’s Limited Liquor Sales Licence for their brewery located at 20 Alma Street South as set out in Report # PS-2018-24 dated, June 5, 2018.

PS-2018.25**Paramedic Services Response Time Performance Plan for 2019**

That the Paramedic Services Response Time Performance Plan for 2019 be set as recommended by staff in Report # PS-2018-25, dated June 5, 2018.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Gordon, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Items for Discussion – Public Services**PS-2018.26****Boulevard Maintenance Service Review**

The following delegate spoke to this item:
Lee Anne McClymont

3. Moved by Councillor Piper
Seconded by Councillor Gibson

1. That staff be directed to proceed with the implementation of the recommendations outlined in Report # PS-2018-26 "Boulevard Maintenance Service Review" dated June 5, 2018.

2. That boulevard maintenance service continue to be provided at the current service level (ten-day turf maintenance cycle) with the current method of delivery (in-house service).

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Gordon, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Items for Discussion – Infrastructure, Development and Enterprise Services

Councillor Gibson assumed the Chair.

IDE-2018.76**Bee City Designation for Guelph**

The following delegates spoke to this item:
Victoria MacPhail, Co-Chair Pollination Guelph
Lorne Widmer, member of the board of directors of Bee City Canada

4. Moved by Councillor Downer
Seconded by Councillor Piper

1. That City Council adopt the Resolution Designating the City of Guelph a Bee City, contained as ATT-1 to Report IDE-2018.76 Bee City Designation for Guelph, dated June 5, 2018 and request the Mayor (or designate) to sign it.

2. That City Council direct the Supervisor, Trails and Natural Areas Stewardship to submit the signed resolution designating the City of Guelph a Bee City and the completed Bee City application, contained as ATT-2 to Report IDE-2018.76 Bee City Designation for Guelph, dated June 5, 2018, to the Bee City program to obtain official Bee City certification.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Gordon, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

CS-2018.20 2017 Unconsolidated Financial Statements and Financial Highlights

Tara Baker, General Manager of Finance/City Treasurer and Jade Surgeoner, Manager of Financial Reporting and Accounting, presented the 2017 Unconsolidated Financial Statements and Financial Highlights.

5. Moved by Councillor Hofland
 Secoded by Councillor Gibson

That Report CS-2018-20 titled, 2017 Unconsolidated Financial Statements and Financial Highlights, dated June 5, 2018, be received for information.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Gordon, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

CS-2018.21 2017 Consolidated Financial Statements and External Audit Findings Report

Matthew Betik, Partner, Audit, KPMG provided highlights of the audit findings report.

6. Moved by Councillor Downer
 Secoded by Councillor Piper

That the 2017 Consolidated Financial Statements presented in report CS-2018-21 Consolidated Financial Statements and External Audit Findings Report, dated June 5, 2018, be approved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Hofland, Gibson, Gordon, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

CAO-2018.11 Payroll Process Audit Report

7. Moved by Councillor Downer
 Secoded by Councillor Gibson

That report CAO-2018-11, Payroll Process Audit Report dated June 5, 2018 be received.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Items for Discussion – Corporate Services

CAO-2018.17 Service Simplified: A Customer Service Strategy

Tara Sprigg, General Manager of Corporate Communications and Customer Service presented Service Simplified, A Customer Service Strategy.

Councillor Piper left the meeting at 4:29 p.m.

8. Moved by Mayor Guthrie
 Seconded by Councillor Gibson

1. That Council approves "Service Simplified: A customer service strategy" and its implementation overview.

2. That staff be directed to implement the strategy.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Salisbury, Van Hellemond and Wettstein (11)

Voting Against: (0)

Carried

Items for Discussion – Public Services

Councillor Van Hellemond left the meeting at 5:19 p.m.

PS-2018.27 Guelph Transit Special Event Fare Program Update

9. Moved by Mayor Guthrie
 Seconded by Councillor Gordon

That the Guelph Transit Special Event Fare be made free for a one year pilot project beginning September 1, 2018 and that staff report back to Council with the results for further consideration.

Voting in Favour: Mayor Guthrie, Councillors Gordon, MacKinnon and Salisbury (4)

Voting Against: Councillors Bell, Billings, Downer, Gibson, Hofland and Wettstein (6)

Defeated

10. Moved by Councillor Hofland
 Seconded by Councillor Gibson

That the Guelph Transit Special Event Fare be made a permanent program, and that it be reviewed annually as part of our standard fare review.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Salisbury and Wettstein (10)

Voting Against: (0)

Carried

Councillor Van Hellemond returned to the meeting at 5:28 p.m.
Councillor Gibson left the meeting at 5:27 p.m.

The Mayor resumed the Chair.

Items for Discussion – Infrastructure, Development and Enterprise

IDE-2018.88 Municipal Funding Agreement – Ontario Main Street Revitalization Initiative

Councillor Gibson returned to the meeting at 5:29 p.m. and resumed the Chair.

11. Moved by Mayor Guthrie
Seconded by Councillor Bell

That the Mayor and City Clerk be directed to execute the Municipal Funding Agreement – Ontario Main Street Revitalization Initiative as described in report number IDE-2018-88, implementing through competitive applications and partnerships, award funds to develop murals or public art at various locations, specifically for the purpose of animating public spaces that support downtown tourism destinations, subject to the content of the agreement being to the satisfaction of the City Solicitor.

Voting in Favour: Mayor Guthrie, Councillors Bell, Downer, Gibson, MacKinnon, and Van Hellemond (6)

Voting Against: Councillors Billings, Gordon, Hofland, Salisbury, and Wettstein (5)

Carried

Committee recessed at 6:02 p.m. and the meeting resumed at 6:20 p.m.

CS-2018.39 Committee of the Whole One-Year Review

Trevor Lee, Deputy CAO, Corporate Services provided an introduction to the Committee of the Whole One-Year Review.

Stephen O'Brien, City Clerk provided highlights of the Committee of the Whole One-Year Review, explained recommended changes and outlined proposed next steps.

12. Moved by Councillor Gibson
Seconded by Councillor MacKinnon

That the Committee of the Whole governance structure be continued as outlined in report CS-2018-39, Committee of the Whole One-year Review, dated June 5, 2018.

Point of Order

Councillor Gibson raised a point of order and advised he had to leave the meeting and withdrew his motion at 7:38 p.m.

13. Moved by Councillor Salisbury
Seconded by Councillor Bell

That the Committee of the Whole governance structure be continued as outlined in report CS-2018-39, Committee of the Whole One-year Review, dated June 5, 2018.

Amendment

14. Moved by Councillor Downer
Seconded by Councillor Billings

That the issue regarding the chair structure for Committee of the Whole be referred to 2019 for consideration by the 2018-2022 members of Council.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Salisbury, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Point of Order

Councillor Gordon raised a point of order regarding the need to have the motion moved and seconded because Councillor Gibson withdrew his original motion. He was advised that was done.

Main Motion as Amended

15. Moved by Councillor Salisbury
Seconded by Councillor Bell

1. That the Committee of the Whole governance structure be continued as outlined in report CS-2018-39, Committee of the Whole One-year Review, dated June 5, 2018.
2. That the issue regarding the chair structure for Committee of the Whole be referred to 2019 for consideration by the 2018-2022 members of Council.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, MacKinnon, Salisbury, and Van Hellemond (7)

Voting Against: Councillors Gordon, Hofland and Wettstein (3)

Carried

CS-2018.47

Accountability and Transparency Policy Update

Mayor Guthrie removed himself from the chair and Councillor Downer assumed the Chair.

16. Moved by Mayor Guthrie
Seconded by Councillor Bell

1. That the proposed Accountability and Transparency Policy, included as ATT-1 to the report titled Accountability and Transparency Policy Update, dated June 5, 2018, be approved.
2. That all gifts received by Council or the Executive Team with a value of \$30.00 or more be disclosed on a monthly basis and posted online.
3. That total monthly expenses by Council and the Executive Team be disclosed monthly and posted online.

Amendment

17. Moved by Councillor Wettstein
Seconded by Councillor Salisbury

1. That the proposed Accountability and Transparency Policy, included as ATT-1 to the report titled Accountability and Transparency Policy Update, dated June 5, 2018, be approved.
2. That all gifts received by Council or the Executive Team with a value of **\$100.00** or more be disclosed on a quarterly basis and posted online.
3. That total monthly expenses by Council and the Executive Team be disclosed **quarterly** and posted online.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, MacKinnon, Salisbury, Van Hellemond and Wettstein (9)

Voting Against: Councillor Hofland (1)

Carried

Mayor Guthrie resumed the Chair

Main Motion as Amended

18. Moved by Mayor Guthrie
Seconded by Councillor Bell

1. That the proposed Accountability and Transparency Policy, included as ATT-1 to the report titled Accountability and Transparency Policy Update, dated June 5, 2018, be approved.
2. That all gifts received by Council or the Executive Team with a value of \$100.00 or more be disclosed on a monthly basis and posted online.
3. That total monthly expenses by Council and the Executive Team be disclosed quarterly and posted online.

It was requested that all clauses be voted on separately.

19. That the proposed Accountability and Transparency Policy, included as ATT-1 to the report titled Accountability and Transparency Policy Update, dated June 5, 2018, be approved.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, MacKinnon, Salisbury, Van Hellemond and Wettstein (8)

Voting Against: Councillors Gordon and Hofland (2)

Carried

20. That all gifts received by Council or the Executive Team with a value of \$100.00 or more be disclosed on a monthly basis and posted online.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, MacKinnon, and Van Hellemond (6)

Voting Against: Councillors Gordon, Hofland, Salisbury and Wettstein (4)

Carried

21. That total monthly expenses by Council and the Executive Team be disclosed quarterly and posted online.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, MacKinnon, Van Hellemond and Wettstein (7)

Voting Against: Councillors Gordon, Hofland and Salisbury (3)

Carried

Adjournment (8:31 p.m.)

22. Moved by Councillor Bell
Seconded by Councillor Gordon

That the meeting be adjourned.

Carried

Minutes to be confirmed on June 25, 2018.

Mayor Guthrie

Stephen O'Brien - City Clerk

2018 Council Remuneration Advisory Committee

**Presentation to Council
Monday, June 25, 2018**

Overview

1. 2018 Committee
2. Where We Were
3. Review Process
4. Federal Tax Change
5. Change of Governance
6. Recommendations
7. Summary

1. 2018 Committee

- Alan Jarvis (*Chair*)*
- Amy Kendall*
- Linda Liddle
- Ian Smith

**** Members of the 2014 Council Remuneration Advisory Committee***

Staff Support

- David Godwaldt, General Manager Human Resources
- Amy Parker, Human Resources Advisor
- Trevor Lee, Deputy CAO, Corporate Services
- Elaine Noel, Compensation Specialist

2. Where We Were

- i. The 2014 Council Remuneration Advisory Committee's recommendations were presented to Council on May 6, 2014.
- ii. Council approved the recommendation that the gross salaries of the Mayor and Councillors for the 2014-2018 term be aligned to the 55th percentile of the comparator group.

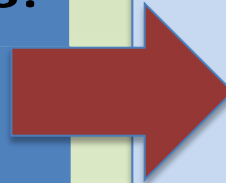
2. Where We Were (cont'd)

- iii. Council approved the recommendation that the overall compensation packages and economic increases for the incoming Mayor and Councillors be positioned to ensure Guelph continues to attract the required talent to Council in order to maintain the City's leadership in governance and innovation.

3. Review Process

15 Municipal Comparators:

- Barrie
- Brampton
- Brantford
- Cambridge
- Chatham-Kent
- Halton Region
- Hamilton
- Wellington County
- Kingston
- Kitchener
- Mississauga
- Oakville
- Peel Region
- Sudbury
- Waterloo



Data sets reviewed:

1. Base salary
2. Market position
3. Economic increases
4. Health care and pension
5. Technology and office space
6. Business mileage and travel

4. Federal Tax Change

On January 1, 2019, the Federal Government is amending the current tax regulations to eliminate the Canada-wide 33.3% tax-free component on the gross salaries of all Mayors and Councillors.

The impact of this change is reduced net (take-home) pay from January 2019.

5. Change of Governance

In September, 2016, Guelph moved to a **Committee of the Whole** governance model.

The outcomes include:

- Elimination of sub-committee meetings;
- Elimination of committee stipends; and
- Reduction in the City's remuneration expenses.

6. Recommendations

1. Mayor:

- i. Maintain the gross salary at \$122,724 with no adjustments to offset the tax change; this will result in a salary at the 60-65th percentile of the comparator group in 2019;
- ii. Provide annual economic increases, as per City policy, beginning January 1, 2019;
- iii. Maintain the current, matching 3% cash contribution to the Mayor's personal RRSP; and
- iv. Maintain the alignment of existing benefits to the NUME (non-union) employee group.

6. Recommendations (cont'd)

2. Councillors:

- i. Increase the gross salary from \$35,503 to \$40,000 on December 1, 2018 (the start of the new Council term);
- ii. This will result in a salary at the 50-55th percentile of the comparator group in 2019;
- iii. Provide annual economic increases, as per City policy, beginning January 1, 2019; and
- iv. Maintain the alignment of existing benefits to the NUME (non-union) employee group.

7. Summary

1. Total annual increases in compensation (including adjustments and economic increases): **\$72,500**
2. This cost as a percentage of the City's total Budget: **0.018%**
3. These recommendations maintain the salaries of the Mayor and Councillors at competitive rates.

Questions

Appendix 1:

Mayor – Impact of tax change

- 2018 gross salary: \$ 122,724
- 2018 net pay: \$ 102,404
- 2019 net pay: \$ 85,858

- **Reduction in net pay: (\$ 16,546)**

Appendix 2: Mayor – Rationale

1. The 2018 salary of \$122,724 is currently at the 65th percentile of the comparator group which is higher than the target range.
2. To maintain the 2018 net pay amount of \$102,767 in 2019 (offsetting the tax change), the gross salary would need to be increased by 24% to \$152,500 placing it at the 77th percentile.

Appendix 2: Mayor – Rationale (cont'd)

3. Economic adjustments over the four-year term of Council will improve the net pay situation and maintain the salary at a competitive position.
4. The existing benefits are fully in line with the comparator group so no adjustments are recommended.

Appendix 3: Councillors – Impact of tax change

	<u>2018</u>	<u>2019</u>
Gross salary:	\$ 35,503	\$ 40,000
Net pay:	\$ 32,268	\$ -
	<u>After tax change:</u>	
Net pay:	\$ 29,394	\$ 32,692
Reduction in net pay:	(\$ 2,874)	(\$ 424)

Appendix 4: Councillors – Rationale

1. The 2018 salary of \$35,503 is currently at the 51st percentile of the comparator group which is lower than the target position.
2. The Committee recommends increasing the gross salary to move the ranking to the 50-55th percentile – lower than the target but significantly better positioned.

Appendix 4: Councillors – Rationale (Cont'd)

3. Economic adjustments over the four-year term of Council will improve the net pay situation and maintain the salary at a competitive position.
4. The existing benefits are fully in line with the comparator group so no adjustments are recommended.

Staff Report



To **City Council**

Service Area Corporate Services

Date Monday, June 25, 2018

Subject **Council Remuneration Advisory Committee Report**

Report Number CS-2018-56

Recommendations

1. That the salary for the position of Mayor for the Council term commencing December 1, 2018 be maintained at \$122,724 (job rate).
2. That the salary for the position of City Councillor for the Council term commencing December 1, 2018 be set at \$40,000 (job rate).
3. That all benefits for the position of Mayor and City Councillor for the Council term commencing December 1, 2018 continue to be aligned with the Non-Union Municipal Employee group (NUME).
4. That compensation adjustments for the Mayor and Members of Council be equal to the Consumer Price Index (All Ontario, All Items from September to September) or the NUME increase whichever is lower effective January 1st of each year for the next term of Council be maintained.
5. That the current policy of conducting a formal market review for Council every four years and the continued engagement of a Council Remuneration Advisory Committee during the last year of the Council's term of office be maintained.
6. That Council approves the revised Guiding Principles for establishing the salary (job rate) for the Mayor and Members of Council as outlined in ATT-2.

Executive Summary

Purpose of Report

To recommend changes for Council remuneration (i.e. total compensation) for Mayor and Members of Council commencing for the 2018-2022 Term of Council

Key Findings

The Council Remuneration Advisory Committee (the Committee) was appointed on April 23, 2018 and met during May and June, 2018;

1. Human Resources staff provided professional support to the Committee;
2. The Committee reviewed material from the previous Citizen Review Committee that recommended changes for the 2014-2018 Term of Council, as well as material from the comparator municipalities and information from across Ontario from other Citizen Remuneration Committees to inform their decision making process;
3. Highlights of the recommendations include:
 - a. No change to the salary for the Mayor position;
 - b. Salary adjustments for the Councillor positions;
 - c. No change to benefit package for the Mayor and Council positions;
 - d. No change to the formula for calculating the annual cost of living increases for the Mayor and Councillor positions;
 - e. The Council Remuneration Advisory Committee be re-established for the purpose of completing the formal market review for Council; and
 - f. Revised Guiding Principles for establishing the salary (job rate) for Mayor and Councillors.

Financial Implications

There is an in-year one month (December 2018) financial impact of \$5,733.

Mayor - \$593 (salary and benefits) for the newly elected Mayor. This is the difference between job rate for the Mayor's position and current salary earned by the Mayor.

Councillors - \$ 5,139 (salary and benefits) to adjust all twelve Councillors from \$35,503 to \$40,000 effective December 1, 2018.

Effective January 1, 2019 the total annualized budget impact will be \$72,500, prior to any economic adjustments (i.e. CPI).

Report

Recruitment for citizen volunteers was conducted in January/February 2018 and Council appointed four in total. The Committee's mandate was to review the matter of compensation as it relates to public office, reflect on fiscal and corporate objectives, consider compensation adjustments supported by market data and comparable municipalities in terms of scope, size and nature of elected officials' work, review compensation data and proposals prepared by City staff, and oversee preparation and presentation of a final report and recommendations to Council for its approval.

The following four citizens were appointed by Council to participate on the Committee:

Alan Jarvis, Committee Chair - (Retired) Vice-President, Human Resources, The Allianz Group

Linda Liddle, Bookkeeper and Payroll Administrator for Local Businesses

Amy Kendall – Consultant

Ian Smith – (Retired) President, Guelph Chamber of Commerce

The revised City of Guelph Council Remuneration Terms of Reference 2018 for the Committee is outlined in ATT-1.

The Deputy CAO, Corporate Services; General Manager, Human Resources; Acting Manager, Compensation, Benefits/Payroll; and Compensation Specialist provided staff support to the Committee, which met in May and June 2018.

Process

Meetings focused on:

- Reviewing the previous Council-approved Guiding Principles for Council Remuneration;
- Reviewing the previous Council-approved comparator group and determining the appropriateness for the next term of Council;
- Reviewing the Council-approved competitive position (i.e. the percentile where to situate City of Guelph Council remuneration relative to the other municipalities within the comparator group) and determining if a change is required, a final review of total compensation (i.e. salary and benefits, annual compensation adjustments where applicable);
- Review of the recommended salaries against the Guiding Principles; and
- The development of the recommendations provided.

The Committee focused on the Federal Tax Change effective January 1, 2019, whereby the Federal Government is amending the current tax regulations to eliminate the Canada-wide 33.3% (1/3) tax free component on the gross salaries of all Mayors and Councillors. The impact of this change is reduced net (take-home) pay in 2019 and going forward.

Eighty-five percent (85%) of the comparator municipalities have or are planning to adjust base salary for Council members (Mayor's and Councillors') to close the gap on net pay as a result of the Federal Government's 1/3 tax change. The following municipalities have publically announced the size of their adjustments:

Cambridge	(25.57%)
Kitchener	(25.57%)
Kingston	(21.42%)
Chatham-Kent	(10.04% to be confirmed in the fall)

In total, the Committee met five times to deliberate on the issue of compensation for the Mayor and Members of Council.

Following a review of the Terms of Reference for the Committee, members spent time in each meeting reviewing background information gathered to support their work.

This information included:

- Previous Council-approved documents related to Council remuneration;
- Information concerning the roles/responsibilities of municipal councils;
- Survey information;
- Estimated time commitments for the Mayor and Members of Council; and
- Compensation survey data from multiple Ontario municipalities related to salary, benefits and other perquisites.

Reviewing the compensation as it relates to public office in a manner that reflects the duties, responsibilities, skill, effort, authority and decision-making; the Mayor and Members of Council require a set of Guiding Principles to provide direction and the ability to anchor recommendations made with respect to what appropriate compensation levels should be.

Comparator Group

The Committee agreed that the comparator group used for staff should also be acceptable for determining Council remuneration given that both staff and Council are dealing with the same complex issues albeit from different perspectives.

The Committee considered this information again to gauge whether it remained relevant given the strategic direction, corporate priorities and the complexities of the issues requiring Council's attention and decision-making.

The following are the Council-approved comparable municipalities:

1. City of Barrie
2. City of Burlington
3. City of Brampton
4. City of Brantford
5. City of Cambridge
6. City of Chatham-Kent

7. City of Hamilton
8. City of Kingston
9. City of Kitchener
10. City of Mississauga
11. City of Oakville
12. City of Vaughan
13. City of Waterloo
14. Region of Waterloo
15. City of Greater Sudbury
16. Regional Municipality of Halton
17. Regional Municipality of Peel
18. Wellington County

Salary and Benefit Adjustment for the Mayor

Fifteen of the eighteen comparator municipalities responded to the compensation survey and under the direction of the Committee, staff analyzed the data and presented various options to the Committee.

The Committee reviewed all the relevant information and recommends maintaining the gross salary (job rate) at \$122,724 with no adjustments to offset the tax change. The 2018 job rate is currently at the 65th percentile of the comparator municipal group which is higher than the target position. To maintain the 2018 net pay amount of \$102,767 in 2019 (offsetting the tax change), the gross job rate would need to be increased by 24.3% to \$152,500 placing it at the 77th percentile.

As of January 1, 2019, the comparable municipal group percentile ranking will be at the 62.7th percentile, prior to any economic adjustment.

The chart below demonstrates the changes in net/take home pay:

Gross to Net	Gross Salary	Net/Take Home 2018 2/3 Taxable	Net/Take Home 2019 100% Taxable	Difference
Mayor	\$122,724	\$102,404	\$85,858	(\$16,546)

The Committee is recommending economic adjustments over the four-year term of Council, as per policy, which will improve the net pay situation and maintain the salary at a competitive position.

The existing benefits are fully aligned with the comparator group and no adjustments are recommended.

Salary and Benefit Adjustment for the Councillors

The current gross salary of \$35,503 (job rate) is at the 50.7th percentile. However, the adjustments implemented by the comparable municipality group (1/3 tax

adjustment effective January 1, 2019), the percentile will be at the 30th percentile, which is well below the Council-approved policy of the 55th percentile (+/- five percentile).

The Committee reviewed all the relevant information and recommends increasing the job rate from \$35,503 to \$40,000 on December 1, 2018 (the start of the new Council term). This moves the percentile to the 56.5th effective December 1, 2018 and the 50.6th percentile as of January 1, 2019 of the comparable municipal group, which is within the Council-approved policy.

The chart below demonstrates the changes in net/take home pay:

Gross to Net	Gross Salary	Net/Take Home 2018 2/3 Taxable	Net/Take Home 2019 100% Taxable	Difference
Council	\$35,503	\$32,268	\$29,394	(\$2,874)
Council	\$40,000		\$32,692	\$424

The Committee is recommending economic adjustments over the four-year term of Council, as per policy, which will improve the net pay situation and maintain the salary at a competitive position.

The existing benefits are fully aligned with the comparator group and no adjustments are recommended.

Economic increase

Within the Functions section of the Terms of Reference, the Committee is to validate “compensation adjustments that are supported by market data and comparable municipalities in terms of scope, size and nature of work.”

The Committee discussed the practice to continue to provide the economic increases for the Mayor and Members of Council.

The Committee recommends maintaining the current practice of economic adjustments as follows:

- 1) Increases equal to the average Consumer Price Index (CPI) or to NUME whichever is less;
- 2) The use of the CPI for Ontario only;
- 3) CPI period is from September to September; and
- 4) Adjustments to take place January 1st each year of the term of Council.

Full-time Councillors

The Committee supports previous staff recommendations to conduct a broad based and community engagement driven Council Composition and Employment Status / Ward Boundary review. Such a review could consider the number of Wards within the City and the associated level of representation for each Ward.

Such a body of work is linked to the Committee's work on compensation but falls outside the scope of work of this Committee. Despite this, the Committee feels that such an undertaking is warranted and a follow-up compensation review should be conducted pending the results of a composition and Ward Boundary review.

Financial Implications

There is an in-year one month (December 2018) financial impact of \$5,733.

Mayor - \$593 (salary and benefits) for the newly elected Mayor. This is the difference between job rate for the Mayor's position and current salary earned by the Mayor.

Councillors - \$ 5,139 (salary and benefits) to adjust all twelve Councillors from \$35,503 to \$40,000 effective December 1, 2018.

Effective January 1, 2019 the total annualized budget impact will be \$72,500, prior to any economic adjustments (i.e. CPI).

Consultations

Finance

Corporate Administrative Plan

Overarching Goals

Service Excellence
Financial Stability

Service Area Operational Work Plans

Our Services - Municipal services that make lives better
Our People- Building a great community together
Our Resources - A solid foundation for a growing city

Attachments

ATT-1 City of Guelph Council Remuneration Terms of Reference 2018
ATT-2 City of Guelph Guiding Principles for Council Remuneration

Departmental Approval

David Godwaldt, General Manager Human Resources
Tara Baker, General Manager Finance/Treasurer

Report Author

David Godwaldt

Recommended By:

Council Remuneration Citizen Committee



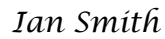
Alan Jarvis (Chair)



Amy Kendall



Linda Liddle



Ian Smith



Recommended By

Trevor Lee
Deputy CAO,
Corporate Services
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CITY OF GUELPH
COUNCIL REMUNERATION TERMS OF REFERENCE 2018

PURPOSE:

To appoint a Council Remuneration Advisory Committee to review and establish the Council's remuneration.

ACCOUNTABILITIES:

Supported by staff from Human Resources, the Committee will provide recommendations on base compensation for the Mayor and Council.

In developing its recommendations, the Committee will recognize that benefits currently provided to the Mayor and Council constitute an integral part of the overall compensation package.

FUNCTIONS:

- Reflect on fiscal and corporate objectives as outlined in the Compensation report for non-union City staff;
- Review the matter of compensation as it relates to public office;
- Enable compensation adjustments that are supported by market data and comparable municipalities in terms of scope, size and nature of work;
- Review data and proposals submitted by staff from Human Resources; and
- Oversee preparation and presentation of a final report and recommendations to Council for approval.

MEMBERSHIP:

The Committee will consist of four members selected from the community, based on expressions of interest solicited by placing an advertisement in Guelph's local newspaper. The Chair of the Committee will be chosen by the members at its first meeting.

Members of the Committee will undertake to attend each meeting as required and the Committee will remain in force until Council approves recommendations on these matters, or such time as the Committee is formally disbanded.

In the event a member is unable or unwilling to continue to serve, a replacement will be appointed by the City Clerk from the expressions of interest previously received. The members of the Committee, including the Chair, shall serve in a volunteer capacity only with no remuneration other than for reasonable expenses incurred by attending meetings.

TIMEFRAME:

The Committee will be established by April 2018 and will attempt to make its recommendations in respect of compensation for Council by June 2018.

CITY OF GUELPH
GUIDING PRINCIPLES FOR COUNCIL REMUNERATION

The philosophy is to base the compensation for the Mayor and Councillors on realistic standards so that elected officials of the City may be compensated according to their roles and responsibilities.

To achieve the above, a compensation plan reflects one that:

- Is fair and reasonable and will attract a diverse and representative pool of candidates from Guelph residents wishing to seek election to Council but also be seen as fair by taxpayers;
- Recognizes that the work of the Mayor and Council is demanding and important and as such they should be appropriately compensated;
- Recognizes the complexity, responsibilities, time commitments and accountabilities associated with the role of Mayor and Council;
- Is aligned to the 55th percentile (similar to the City's NUME group) of the comparator group and is appropriate for the average full-time earnings within the community;
- Annual salary adjustments for the Mayor and Members of Council will be equal to the Consumer Price Index (All Ontario, All Items from September to September) or the NUME increase whichever is lower effective January 1st of each year; and
- Applies an appropriate ratio between the role of a full-time Mayor and that of a part-time Councillor.

Must demonstrate fiscal responsibility and align to the Corporate Administrative Plan for the City of Guelph.

Staff Report



To **City Council**

Service Area Corporate Services

Date Monday, June 25, 2018

Subject **2018 Public Appointments to the Guelph Sports Hall of Fame Board of Directors and the Community Wellbeing Grant Allocation Panel**

Report Number CS-2018-52

Recommendation

1. That _____, _____ and _____ be appointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November, 2021, or until such time as successors are appointed.
2. That _____, _____, _____, _____ and _____ be reappointed to the Community Wellbeing Grant Allocation Panel for a term ending November, 2018, or until such time as successors are appointed.
3. That _____, _____ and _____ be appointed to the Community Wellbeing Grant Allocation Panel for a term ending November, 2018, or until such time as successors are appointed.

Executive Summary

Purpose of Report

To appoint members to the Guelph Sports Hall of Fame Board of Directors and the Community Wellbeing Grant Allocation Panel for 2018.

Key Findings

The Guelph Sports Hall of Fame Board of Directors and Community Wellbeing Grant Allocation Panel members are appointed in June to meet the Committee timelines for their mandates.

The staff liaisons have reviewed the applications and the vacancies have been advertised in accordance with the City's Public Appointment Policy.

Financial Implications

None.

Report

The current vacancies on the Guelph Sports Hall of Fame Board of Directors and the Community Wellbeing Grant Allocation Panel are the annual appointments in accordance with the Committee Terms of Reference.

Guelph Sports Hall of Fame Board of Directors

The Board meets approximately six times per year from October to June. Their mandate is to administer all matters relating to the Guelph Sports Hall of Fame. The Board of Directors, along with the Selection Committee, shall be the determining body for the selection of inductees into the Hall of Fame to recognize and honour the achievements of Guelph individuals and teams who have attained prominence and distinction in any fields of sport and those who have made a major contribution to the development and advancement of sports in Guelph.

The appointments to this Board are for a three year term in compliance with the Terms of Reference. The staff liaison for the Guelph Sports Hall of Fame Board of Directors is the Manager of Recreation Services.

Community Wellbeing Grant Allocation Panel

The Panel meets approximately five times per year with the majority of these meetings held between July and February. Their mandate is to provide objective assessments of applications submitted to the City's Wellbeing Grant Program, allocate the Program's annual budget to organizations that satisfy the eligibility criteria and demonstrate that their activities will have a positive impact on the wellbeing of Guelph residents, prepare an annual report to Council detailing all allocation decisions and support the goals of the City of Guelph's Corporate Strategic Plan. The preferred applicants should possess knowledge, skills and expertise in the areas of:

- municipal granting to community benefit organizations;
- community benefit sector in Guelph;
- local community, its needs and aspirations;
- social services;
- arts and culture;
- special events;
- community recreation and sports;
- the eight domains of community wellbeing;
- financial expertise; and
- community programming and evaluation techniques.

Members must have no real or perceived conflicts of interest.

The appointments are for the remainder of this term of Council in accordance with the Public Appointment Policy. The staff liaison for the Community Wellbeing Grant Allocation Panel is the Manager of Community Investment.

Appointment Process

Vacancies were advertised in the Guelph MercuryTribune on March 16 and 22, 2018, posted on the City's website, posted on public bulletin boards at City facilities, and provided to The People and Information Network (formerly known as the Volunteer Centre of Guelph-Wellington) and the Local Immigration Partnership Office for posting. The liaisons also reached out to various contacts within the community. The advertisements included the number of vacancies, the term of office, a summary of duties, the frequency of meetings and contact information.

The staff liaisons were provided the applications received and have provided recommendations for the appointments.

Each applicant will receive a letter advising of the outcome of their application and each staff liaison will be provided the necessary information of the successful candidates. The Committee composition, Terms of Reference, and mandate will be posted on the City's website.

Financial Implications

None.

Consultations

The staff liaisons for the Committees were consulted regarding the posting of the vacancies and their recommendations for appointments.

Corporate Administrative Plan

Overarching Goals

Service Excellence

Service Area Operational Work Plans

Our Services - Municipal services that make lives better

Our Resources - A solid foundation for a growing city

Departmental Approval

N/A

Report Author

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Approved By

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NOTICE OF MOTION



Title of Motion: City of Guelph By-Law (1995)-14864 Review & Suspension of Enforcement

Moved by: Councillor Gibson Seconded by: Mayor Guthrie

SUMMARY: **Housing availability and affordability has changed dramatically over the past 20 years in Guelph. Increasingly, these realities are creating conflicts between resident parking needs and our city's parking bylaws, resulting in increased compliance notifications, enforcement, fines and provincial court summons for residents with limited recourse.**

This motion therefore, proposes that staff be directed to temporarily suspend certain enforcement actions while a complete review of Bylaw (1995)-14864 is undertaken.

RECOMMENDATIONS

That staff be directed to review specifically Section 4.13 of By-law (1995)-14864 as part of the upcoming comprehensive review of the By-law.

And that, while this review is being undertaken, staff be directed to temporarily suspend enforcement of the following sections of By-law (1995)-14864, as they apply to existing residential uses:

- 4.13.7.2.3
- 4.13.7.2.4
- 4.13.7.2.5
- The first sentence of Table 5.2.2, Row 15; and
- 5.3.2.8.

NOTICE OF MOTION



Provided that enforcement be suspended only where the following criteria are met:

- That any Driveway (Residential) is no wider than 5 metres
- That there is no negative impact on lot drainage
- That no hard surface shall be located closer than 1.5m setback from a Municipally owned or boundary tree and not incur loss or damage to the tree
- That the remaining Front Yard, excepting the Driveway (Residential) shall be landscaped and no parking is occurring within this landscaped Open Space.
- That the boulevard portion of the Driveway (Residential) does not exceed 3.5 meters.
- That City-owned water shut off valves shall not be located within any portion of the driveway that exceeds the Zoning By-law sections as listed above

And that no temporary suspension of enforcement shall be deemed to be a condonation of any contravention of By-law (1995)-14854 or to prevent or stop any future enforcement of that By-law, or any successor to that By-law, by the City. Furthermore, no temporary suspension of enforcement of By-law (1995)-14854 shall constitute or in any way grant or authorize a variance from that By-law or confer any legal non-conforming or non-complying status in any way whatsoever.