

COMMITTEEAGENDA

Consolidated as of July 24, 2015



TO **Governance Committee**

DATE Monday July 27, 2015

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 4:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

GOVERNANCE AND AUDIT COMMITTEE – COUNCIL SHARED AGENDA WORK PLAN (attachment)

Ann Pappert, Chief Administrative Officer

Recommendation:

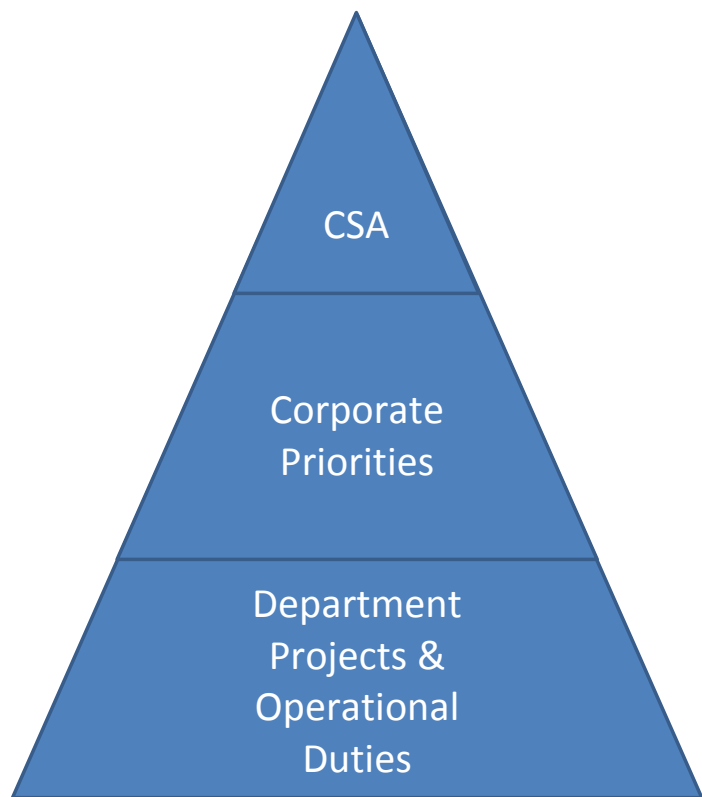
1. That the Governance and Audit Committee – Council Shared Agenda Work Plan, be received.
2. That Committee input inform the next steps in the Council Shared Agenda Work Plan process.

ADJOURN

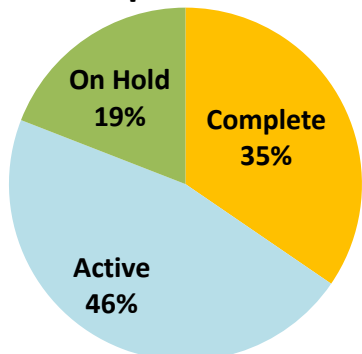
Council View

A) Council Shared Agenda - link to Corporate Priorities & Round-Tables

Council Shared Agenda (CSA)			Corporate Priorities 2014+				Round Tables		Department Projects & Operational Duties	
Cmtee	#	CSA	#	Frame Changer (FC)	Foundation Builder (FB)	Enabler Projects (EP)	CSP	2015	2016+	
GOV	#1	Effective Team Leadership / Council Leadership Charter	FC4	Leadership Contract			●	1) People; 2) Citizens First / Customer Services; 3) Policy / Administration	Open Government; Program / Project Management; Budget; Asset Management; Technology; Communications; and Intergovernmental Advocacy	underway / NEW
	#2	Enhance Local Government	EP7	Open Government Technology Enabler			●			underway
	#3	GMHI	FC8	GMHI						underway
	#4	Dolime Quarry (intergovernmental)								underway
	#5	Business Performance Framework (PM & Busi Opt)	FB5 / 6	Project / Program Mgmt Frmwk / Business Performance Frmwk			●			underway
	#1	Value for Money (Service Reviews)	FB6	Audit & Business Performance Framework						NEW
PS	#1	Trails & Connectivity								underway
	#2	Transit Improvements								underway
	#3	South End Rec Centre	EP14	South End Rec Centre Business Case			●			underway
	#4	Tree Canopy								underway
	#5	Culture Strategy								NEW
	#6	Support for Seniors								underway
	#7	Programs for Youth						underway		
CS	#1	Taxation & Budget	FB9	Tax Supported Operating Budget Frmwk (Service Based Format)			●	underway		
	#2	Infrastructure	FB10 / 10a	Infras / Asset Mgmt System Frmwk / Stranded Asset Reserve				underway		
	#3	Quality Services & Customer Services	FC5	Citizens First / Customer Service Framework / Policy			●	underway		
	#4	Electoral Review & Reform						underway		
IDE	#1	Downtown Parking	FB12a	Parking Development Business Case				underway		
	#2	Traffic Flow	FB13e	Regional Transpiration Strategy				underway		
	#3	Clair-Maltby Secondary Plan					●	underway		
	#4	Affordable Housing	FB13d	Housing Strategy				underway		
	#5	East End	FB13a&d	GID Development Strategy & Secondary Plan			●	underway		
	#6	Brownfield Development (IMICO)						underway		
	#7	Urban Design Guidelines (residential)						underway		
	#8	Downtown Improvement & Library	FB12b	Baker Street Cluster / Development			●	underway		
	#9	Business Retention & Expansion						underway		
	#10	Business Performance Framework (IOR)	FB6a	Integrated Operational Review (IOR) - Implementation			●	underway		
	#11	GMHI (City to enable & collaborate)	FB11	GMHI Key Projects / District Energy				underway		
	#12	Balanced Development	FB13	Planning for Growth Projects				underway		



CSP & Corp Priorities Status



FC1	Guelph (Community) Wellbeing	●	1) People; 2) Citizens First / Customer Services; 3) Policy / Administration	Open Government; Program / Project Management; Budget; Asset Management; Technology; Communications; and Intergovernmental Advocacy	Numerous Departmental Projects & Operational Duties
FB1	Talent Management				
FB1a	Job Profile, ET / DRLT Mandate, Decision-making Matrix	●			
FB1d	Succession Planning				
EP8	Customer Relationship Management (CRM) - pilot				
FC6	Technology	●			
FB2c	ERP - HR Assessment / Fit Gap JDE				
FB2d	HR Payroll (Kronos) - Time and Attendance				
EP4	Health & Safety Solution (i.e. WSIB processing)				
FB3	Infrastructure (Technology)				
FB3a	IT Service Implementation				
FB3b	Web Work Plans				
EP5	Mobile Computing				
EP6	New Tools, New Devices				
FB4	Enterprise				
FB4b	Info Management / Knowledge Management	●			
FB4c	Customer Service Business & Tech Plan				
FB4d	Data Warehouse Work Plan & Development				
FC7	Corporate Identify	●			
FB7	City of Guelph Communications Plan	●			
FB7a	Corporate Reputation Management Framework				
FB7c	Part 2: Corporate Narratives, Stories, Frames				
FB7d	Communications Needs Assessment Implementation				
EP13	Communications - Financial Reporting Framework				
FB8	Intergovernmental Advocacy	●			
FB12	GEIS Key Projects (2014)				
EP16	Hanlon Creek Business Park Business Case				
FB5a	KPI Refinement and Performance Measurement	●			
EP10	Annual Report Framework / Dashboard				
FB5b	Integrated Comprehensive Work Planning System				
FB5d	Corporate Risk System / Register - ERM				
FB6b	Overtime Audit - Implementation				
FB6c	Time Keeping Study - Admin Support				
FB6d	Service Guelph Audit - Recommendation Implementation				
FB9a	Compensation Framework Doc				
FB9b	Multi-year Tax Supported Operating Budget				
EP9	Meeting Management System				

B) Corporate Priorities 2014 Year-end Status - link to Council Shared Agenda & Round-Tables

Corporate Priorities 2014+				Council Shared Agenda		Round Tables	
Complete Active On Hold Not Started Not this year				no direct link			
Frame Changer (FC) Foundation Builder (FB) Enabler Projects (EP)	'14 Yr-end STATUS	CSP	CSA	#	2015	2016+	
FC1 - Guelph (Community) Wellbeing							
FC2 - Open Government Plan			Enhance Local Government	GOV #2			
FC3 - Council Strategic Planning Process Approach 2015+							
FC4 - Leadership Contract			Effective Team Leadership / Cncl L. Charter	GOV #1			
FB1-Talent Management							
FB1a - Job Profile, ET / DRLT Mandate, Decision-making Matrix							
FBb - Staff Orientation - Re-orientation to new ("Civics 101")							
FB1c - Employee Engagement Action / Results							
FB1d - Succession Planning							
FB1e - Governance Portal (Council)							
FB1f - Council Leadership Development Program			Council Leadership Charter	GOV #1			
EP1 - Leave for Change							
EP2 - Dragon's Den for Guelph							
FC5 - Citizens First / Customer Service Framework / Policy			Quality Services & Customer Services	CS #3			
EP3 - Customer Service Standards Roll-out							
EP8 - Customer Relationship Management (CRM) - pilot							
FC6 - Technology							
F2 - Applications							
FB2a - AMANDA - Functional Assessment / Fit Gap							
FB2b - CLASS - Upgrade							
FB2c - ERP - HR Assessment / Fit Gap JDE							
FB2d - HR Payroll (Kronos) - Time and Attendance							
FB2e - WAM (Work Asset Management) Assessment / Fit Gap							
EP4 - Health & Safety Solution (i.e. WSIB processing)							
FB3 - Infrastructure							
FB3a - IT Service Implementation							
FB3b - Web Work Plans							
EP5 - Mobile Computing							
EP6 - New Tools, New Devices							
FB4 - Enterprise							
FB4a - GIS Tech Plan							
FB4b - Info Management / Knowledge Management							
FB4c - Customer Service Business & Tech Plan							
FB4d - Data Warehouse Work Plan & Development							
EB7 - Open Government Technology Enabler			Enhance Local Government - MyGuelph	GOV #2			
FC7 - Corporate Identify							
FB7 - City of Guelph Communications Plan							
FB7a - Corporate Reputation Management Framework							
FB7b - Part 1: Issues Management System							
FB7c - Part 2: Corporate Narratives, Stories, Frames							
FB7d - Communications Needs Assessment Implementation							
EP11 - Community Engagement Framework & Policy							
EP12 - Social Media Framework							
EP13 - Communications - Financial Reporting Framework							
FB8 - Intergovernmental Action Plan Framework			Enhance Local Government	GOV #2			
FC8 - GMHI			GMHI	GOV #3 / IDE # 11			
FB11 - GMHI Key Projects (2014)							
FB11a - District Energy - Thermal Business Case							
FB11b - GHI / CEI Alignment							
FC9 - Guelph Economic Investment Fund - Enterprise Framework							
FB12 - GEIS Key Projects (2014)							
FB12a - Parking Development Business Case			Downtown Parking	IDE #1			
FB12b - Baker Street Cluster / Development			Downtown Improvement & Library	IDE #8			
FB12c - Downtown Built Form and Streetscape Manual			South End Rec Centre	PS #3			
EP14 - South End Community Centre Business Case							
EP15 - Guelph Police Service Business Case							
EP16 - Hanlon Creek Business Park Business Case							
No direct links to 9 Frame-Changers							
FB5 - Project / Program Management Framework							
FB5a - KPI Refinement and Performance Measurement							
EP10 - Annual Report Framework / Dashboard			Business Performance Framework (PMO)	GOV #5-2			
FB5b - Integrated Comprehensive Work Planning System							
FB5c - Busi Case Dev't Capacity / Doing Business Differently			Business Perform Fmwk (busi optimization)	GOV #5-1			
FB5d - Corporate Risk System / Register - ERM			Business Performance Framework (IOR)	IDE #10-1			
FB6 - Audit & Business Performance Framework			Value for Money (Audit)	AUD #-1			
FB6a - Integrated Operational Review (IOR) - Implementation							
FB6b - Overtime Audit - Implementation							
FB6c - Time Keeping Study - Admin Support							
FB6d - Service Guelph Audit - Recom Implementation							
FB9 - Tax Supp Operating Budget Frmwk (Service Based Format)			Taxation & Budget	CS #1			
FB9a - Compensation Framework Doc							
FB9b - Multi-year Tax Supported Operating Budget							
FB10 - Infrastructure / Asset Management System Framework			Infrastructure / Asset Management	CS #1, 2, 4, 5			
FB10a - Strategic & Stranded Asset Reserve Strategy (incl. heritage)							
FB13 - Planning for Growth Projects			Balanced Development	IDE #12			
FB13a - GID Development Strategy (incl Joint Campus)							
FB13b - Develop Joint Campus Strategy			East End	IDE #5			
FB13c - GID Secondary Plan							
FB13d - Housing Strategy			Affordable Housing	IDE #4			
FB13e - Regional Transpiration Strategy			DT Parking (Transpiration Mgmt Strategy)	IDE dep			
EP9 - Meeting Management System							

1) People; 2) Citizens First / Customer Services; 3) Policy / Administration

Open Government; Program / Project Management; Budget; Asset Management; Technology; Communications; and Intergovernmental Advocacy

Corporate Priority Projects 2014 Year-end Status Summary

24 Complete	28 Active	7 On Hold	3 Not Started	7 Not this year
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